

**CHARTERED INSTITUTE OF ADMINISTRATORS AND MANAGEMENT
CONSULTANTS – GHANA**

PROGRAMME OF ACTIVITIES – 2020

THEME:

**ENHANCING PROFESSIONAL PRACTICE THROUGH STANDARDIZATION OF
COMPETENCIES**

MONTH	ACTIVITY	DATE
JANUARY		
FEBRUARY	Board Meeting	Wednesday 5 th Feb 2020
	Professional Year Opening	Saturday 22nd February, 2020
	Membership & Continuing Prof Dev't Committee Meeting	Thursday 27 th February 2020
MARCH	MCPE (Accra/Ho/Tadi)	Saturday 14 th March 2020
	MCPE & Branch Launch (Kumasi)	Saturday 21 st March 2020
	Examination Committee Meeting	Wednesday 25 th March 2020
APRIL	MCPE & Official Branch Launch (Tamale)	Saturday 4 th April 2020
	MCPE & Official Branch Launch (Cape Coast)	Saturday 11 th April 2020
	Finance and Projects Committee Meeting	Thursday 16 th April 2020
	MCPE & Official Branch Launch (Winneba)	Saturday 18 th April 2020
	Board Meeting	Wednesday 22 nd April 2020
	Administrative Professionals Appreciation Day	Friday 24th April, 2020
	MCPE (UCC Principal Officers)	Saturday 25 th April 2020
MAY	Board, Examiners and Facilitators Workshop	Saturday 9 th May 2020
	MCPE (Koforidua-KTU Principal Officers)	Saturday 16 th May 2020

JUNE	Senior Members Executive Dinner	Thursday 11 th June 2020
JULY	Finance and Projects Committee Meeting Board Meeting Admin Professionals Conference	Thurs 16 th July 2020 Thurs 23 rd July 2020 Tuesday 28th July 2020
AUGUST	Consulting Skills Development Seminar (Accra): Consulting Skills Development Seminar (Kumasi) Consulting Skills Development Seminar (Tamale) Consulting Skills Development Seminar (Cape Coast)	Saturday 8 th August, 2020 Saturday 15 th August, 2020 Saturday 22 nd August, 2020 Saturday 29 th August, 2020
SEPTEMBER	MCPE & Branch Launch (Sunyani)	Saturday 5 th Sept. 2020
OCTOBER	Examination Committee Meeting Finance and Projects Committee Meeting Board Meeting AGM, Graduation & Induction Ceremonies and National MCPE	Wednesday 7 th October 2020 Thursday 8 th October 2020 Wednesday 14 th Oct. 2020 Fri 30th & Sat 31st Oct 2020
NOVEMBER	License Revalidation Seminar (Southern Sector) License Revalidation Seminar (Middle Sector) License Revalidation Seminar (Northern Sector)	Saturday 21st Nov. 2020 Saturday 28th Nov. 2020 Saturday 5th December 2020
DECEMBER	Finance and Projects Committee Meeting Board Meeting	Monday 7 th December 2020 Wednesday 16 th December 2020